

# Application For Tenancy



Rental Address

<b>Last Name</b>	<b>First Name</b>	<b>Mid Initial</b>
<b>Social Security #</b>	<b>Driver's License</b>	
<b>Home Phone</b>	<b>Work Phone</b>	<b>Birthdate</b>

How did you find out about our home for rent? Please be specific; which website.

Other Occupants	Relationship
Other Occupants	Relationship
Other Occupants	Relationship

Present Street Address	Apt#
City	State
Reason of Leaving	Where you Evicted
How long did you live at this address, From	To
Present Landlord's Name	Phone

Previous Street Address	Apt#
City	State
Reason for Leaving	Where you Evicted
Previous Landlord's Name	Phone

Current Employer	How Long Employed
Contact Person	Phone
Address of where you work	
City	State
Gross Monthly Wages	Hourly Rate
Other Monthly Income	Source
Amount of Overtime	

Personal References Name	Relationship
Address	Phone
How Long Have You Known Reference	

Emergency Contact Name	Relationship
Address	Phone

Do you have Pets(yes/no)	If yes, describe on back	note: addition fee and/or deposit may apply
Has a previous Landlord taken you to court, (i.e. Eviction) (yes/no)	If yes, describe on back of application	
Have you ever been convicted of a felony (yes/no)	If yes, describe on back of application	
Any reason why utilities could not be put in your name (yes/no)	If yes, describe on back of application	
Have you ever file for bankruptcy (yes/no)	If yes, describe on back of application	

The application fee of \$30/adault is non-refundable. I hereby certify and affirm that all information provided is true. I understand that my lease or rental agreement may be terminated if I have made any false, misleading or incomplete statement(s) in this application. I/We hereby authorize the landlord to verify/use all information provided including criminal report, and/or credit report information, rental history, sexual offender history and terrorist information for the purpose of tenant screening and collections.

Signature	Date
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## Employee Verification



Attn:	_____			Department	_____
Company	_____			Phone	_____
Address	_____			Fax	_____
City	State	Zip	email _____		

In order to comply with Federal regulations requesting verification of all income, assets and allowances for residents of tax credit housing, please complete the following information and return as soon as possible via fax or email. Thank You.

I hereby authorize release of any and all information requested about my employment including income, garnishment, probation, absenteeism

Employee Signature	_____		Social Security #	_____
Employee Information	_____		Employee #	_____
Last Name	First Name	Mid Initial		
Home Phone	Work Phone _____			
Street Address	_____			Apt# _____
City	State	Zip Code _____		

### TO BE COMPLETED BY EMPLOYER

Occupation	Hire Date
Gross Salary/hour	Average Hours/week
No. of Weeks/Year	

Are there any garnishments on his/her wages (yes/no)	if yes, describe below
Has he/her been on company probation	if yes, describe below
Has absenteeism been an issue (yes/no)	if yes, describe below
Does the information above match your records (yes/no)	If no, describe below
Do you expect to keep him/her fully employed over the next 12 months, if not please explain below	

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Information Provided By	
Name	Signature
Title	Date



## Landlord Reference Check

Applicant(s) Name \_\_\_\_\_

Address of Previous Tenancy \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Landlords Name \_\_\_\_\_ Phone \_\_\_\_\_

Landlords Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I hereby authorize agent(s) of Pillar Group Development to investigate my rental history for the purpose of tenant screening. I hereby authorize my prior Landlord/Manager/Agents to release any and all knowledge relative to my tenancy at their property; including but not limited to the questions below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### To Be Completed by Landlord

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Dates of Residency From \_\_\_\_\_ To \_\_\_\_\_

Rent Amount \_\_\_\_\_

Was rent always paid on time \_\_\_\_\_ If No, how often was rent late \_\_\_\_\_

Comments \_\_\_\_\_

How many occupants were in your rental \_\_\_\_\_

Did you receive proper notice about move out \_\_\_\_\_

Did the tenants have pets \_\_\_\_\_ If Yes, what kind \_\_\_\_\_

Does the tenant owe you money \_\_\_\_\_ If Yes, how much \_\_\_\_\_

Did you serve any notices on tenants \_\_\_\_\_ If Yes, please describe \_\_\_\_\_

Was the tenant reasonably quiet \_\_\_\_\_ If No, please describe \_\_\_\_\_

Were the police ever called because of a disturbance \_\_\_\_\_ If Yes, please describe \_\_\_\_\_

Was the tenant reasonably clean \_\_\_\_\_ If No, please describe \_\_\_\_\_

Did the tenant leave the premises clean and undamaged \_\_\_\_\_ If No, please describe \_\_\_\_\_

On a scale of 1 to 10, 10 being the most cooperative, how would you rate this tenant \_\_\_\_\_

Would you rent to this tenant again \_\_\_\_\_

Additional Comments \_\_\_\_\_

Information provided by Name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Thank you in advance for your timely response.

Return via Phone (616)920-0018 email [Larry@PalmerPM.com](mailto:Larry@PalmerPM.com)